PROJECT XIII: ADMISSIONS OF PEOPLE TO ALMSHOUSE (INDEX) 1796-1803

CODEBOOK

COLUMN ITEM

1-16 LAST NAME OF PERSON ADMITTED

17-27 FIRST NAME OF PERSON ADMITTED

28-31 YEAR ADMITTED

1796 should be coded 1796

1797 should be coded 1797

etc.

32-33 MONTH ADMITTED

01=Jan

02=Feb

03=March

04=April

05=May

06=June

07=July

08=August

09=September

10=October

11=November

12=December

34 SEX OF PERSON ADMITTED

0=male

1=female

2=unknown

35-37 DESCRIPTION

|  |  |
| --- | --- |
| Code | Description |
| 000 | none indicated |
| 001 | black |
| 002 | born |
| 003 | german |
| 004 | irish |
| 005 | pregnant |
| 006 | child |
| 007 | scots |
| 008 | insane |
| 009 | english |
| 010 | old |
| 011 | taylor |
| 012 | widow |
| 013 | deranged |
| 014 | pay patient |
| 015 | butcher |
| 016 | seaman/sailor |
| 017 | pensioner |
| 018 | east indian |
| 019 | mulatto |
| 020 | french |
| 021 | ship carpenter |
| 022 | italian |
| 023 | glazier |
| 024 | blacksmith |
| 025 | schoolmaster |
| 026 | sore legs or sore leg |
| 027 | born in chester |
| 028 | baker |
| 029 | from jail |
| 030 | deaf |
| 031 | foundling |
| 032 | venereal |
| 033 | deranged & venereal |
| 034 | shoemaker |
| 035 | deranged black |
| 036 | mulatto child |
| 037 | lunatic |
| 038 | house carpenter |
| 039 | deranged house carpenter |
| 040 | sweed |
| 041 | blind |
| 042 | mulatto pregnant |
| 043 | pregnant deranged |
| 044 | from pennsylvania hospital |
| 050 | pregnant widow |
| 051 | pregnant black |
| 052 | black child |
| 053 | barber |
| 054 | idiot |
| 055 | portugese |
| 056 | foolish/silly |
| 057 | young man |
| 058 | old customer |
| 059 | consumptive |
| 060 | smith and nailer |
| 061 | mantua maker |
| 062 | well known |
| 063 | veneral/from jail |
| 064 | fever & ague |
| 065 | subject to fits |
| 066 | pregnant/pay patient |
| 067 | old veneral customer |
| 068 | dutch |
| 069 | welch |
| 072 | native of new jersey |
| 073 | native of philadelphia |
| 074 | child/deaf & dumb |
| 075 | non-resident |
| 076 | venereal pay patient |
| 077 | cooper |
| 078 | black child venereal |
| 079 | swiss |
| 114 | black or mulatto pay patient |
| 120 | french black |
| 129 | black from jail |
| 070 | saddler |
| 071 | orphaned child |
| 201 | black: born in almshouse |
| 220 | deranged french |

38-39 REASON FOR DISCHARGE

|  |  |
| --- | --- |
| Code | Reason for Discharge |
| 00 | none indicated |
| 01 | discharged |
| 02 | died |
| 03 | bound |
| 04 | eloped |
| 05 | sent to jail |
| 06 | sent to hospital |
| 07 | put to nurse |
| 08 | not in house |

40-43 YEAR DISCHARGED

0001=none indicated

44-45 MONTH DISCHARGED

00=none indicated

I. Instructions:

1. Code every person who was admitted in the years 1796 through 1803. This will give us a list of people admitted to the almshouse to check against the 1798 tax list, the 1798 city directory, and the 1800 census. It also will provide us with details about the type of people who were admitted and what happened to them.

2. Copy down approximately 1400 people, then we can give the project to someone else to complete.

II. Using the computer, setting tabs:

1. Sign onto Wordstar (using WS) as indicated in the instructions how to do that.

2. Push N to create a Non-Document file

3. The name of the file you want is : XIIIDATA

4. Once the file has appeared you need to clear the old tabs and set the new tabs. You do that by the following:

A. Push ^ov (where ^ means hold down the CTRL key while

pushing the o and v)

B. Push ^on (this will clear the already existing tabs)

when the computer asks you which tabs to clear,

push A (which stands for all tabs)

and hit RETURN

C. Push ^oi

when the computer asks you which tab to set,

enter 17 and hit RETURN

D. Push ^oi again

when the computer again asks which tabs to set,

enter 28 and hit RETURN

E.This procedure should clear the already existing tabs and

set new tabs at 17 and 28

F. To get to the end of the file, enter ^QC

G. You may also wish to turn off the INSERT ON

Do that by pushing ^v

H. When you are finished for the day, save the file by

entering:

^KD

note: write down any questions.